



Wilderness Adventures'

BASE CAMP

day camp for K - 8th graders

Counselor Job Description

Position: Camp Counselor

Classification: Seasonal: June 13 - August 23 2024 (minimum 4 weeks of work)

Summer Salary: Compensated based on years of experience, and commitment level each summer

Overview:

Counselors are the “big siblings” of their campers. Each group of campers has two or more counselors. Much of the summer’s success lies in the relationship between counselors and campers. Great counselors are responsible, enthusiastic, and *excellent* communicators. For most campers, great counselors will lead to great summers. Counselors are responsible for the physical, emotional, and mental well-being of their campers. Additionally, they will independently run activities and create spontaneous fun for their campers. They also provide motivation and emotional support to campers throughout the day. This is an active job that requires energy and a willingness to be silly.

Essential Job Functions:

- **Supervise children and deliver a quality program.**
 - Encourage individuality and creativity in campers.
 - Assess and manage the daily risks of the camp day.
 - Help campers develop a sense of fair play, to accept both winning and losing graciously.
 - Help camper group function cooperatively as a house, resolving arguments,
 - Encourage understanding and sensitivity to the natural environment
 - Encourage respect for individuals and their differences

- **Identify and meet camper needs**
 - Learn the likes/dislikes of each participant
 - Recognize and respond to opportunities for problem-solving in the group
 - Develop opportunities for interaction between campers and staff
 - Provide opportunities for the group so that each individual experiences success during camp
 - Provide opportunities for discussion of individual or group problems or concerns
 - Help each participant meet the goals established by the camp for camper development

- **Carry out camp programs**
 - Guide group and individual campers towards successful participation in all aspects of camp activities
 - Carry out established roles in enforcing camp safety regulations
 - Develop group activity plans with participants as appropriate
 - Supervise all aspects of the campers' day
 - Instruct campers in emergency procedures such as fire drills, van evacuations, etc.
 - Help campers plan participation in special events and activities
 - Assist in teaching or leading an activity as assigned

- **Fulfill other staff administrative roles**
 - Prepare for and actively participate in staff training, meetings, and supervisory conferences
 - Set a good example for campers and others including cleanliness, punctuality, sharing clean up and chores, and sportsmanship
 - Follow camp rules and regulations pertaining to smoking, use of alcoholic beverages, and use of drugs
 - Encourage respect for personal property, camp equipment, and facilities
 - Maintain good public relations with campers' parents and general public
 - Submit all required reports on time
 - These are not the only duties to be performed. Some duties may be reassigned and other duties may be assigned as required

Other Job Duties:

- Ability to communicate and work with groups (age and skill levels), and provide necessary instruction to campers
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques
- Visual and auditory ability to identify and respond to environmental and other hazards related to the activity
- Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness or injury); and possess strength and endurance required to maintain constant supervision of campers
- Participate enthusiastically in all camp activities, providing support and guidance to other counselors.
- Any other duties that may arise or be assigned by a member of the Wilderness Adventures Leadership Team, as needed at any time.

Qualifications: *(Minimum Qualifications and Experience)*

- Demonstrated track record of responsibility and excellent decision making
- Experience working with elementary, and middle school students is a plus
- Current certification in first aid and CPR.

Knowledge, Skills, and Abilities:

- Passionate about building community.
- Desire and ability to work with children outdoors.
- Creativity in activity areas
- Strong communication skills.

Physical Aspects of the Position:

- Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- Ability to move across variable surfaces, including but not limited to: stairs, grass, gravel and pavement.
- Ability to lift ~50 lbs.